

May 2, 2023

### Agenda Meeting

The monthly Agenda Meeting of the Board of Fire Commissioners of District 9, 1222 Green Street, Iselin, New Jersey, was called to order at 7:32 p.m. by the Chairman under Chapter 231 of the Laws of 1975 with notices posted in the Home News Tribune, on the bulletin board at Fire Company #1 and #2, and at Town Hall as prescribed by law. A salute to the flag was led by the Chairman.

Roll Call of Commissioners: M. Rudy, D. Thaker, K. Williams. S. Burrows, E.A. Mullen, Fire Official Wertz, E.R. Mullen, W. Kenney, the Chief and the Attorney were not in attendance.

#### Reports of Committees:

##### Fire Equipment & Apparatus:

MK completed miscellaneous repairs to the apparatus. Refurb meeting regarding 9-3-4 to be held on 4/13/23; waiting for shipping information from the company in Alabama. Waiting for parts to repair the oil leak on 9-3-3. Hose Testing is scheduled for the end of June. MK will install the Tic as soon as the charger comes in. 9-2 clips for compartment lights were repaired. New Chief's car lights and cabinet has been installed. Don Draper will be contacted regarding the lettering and striping of the new vehicle. 9-3-3 Ward Diesel to repair alarm. 9-2-4 tank level gauge has been repaired. 9-3-3 tires have been replaced. 9-5 air eject has been repaired. EES to move hydrant assist valve on 9-2; we need to discuss placement options. ESI did the yearly maintenance. Mr. Williams will look into having tires replaced on 9-7.

##### Hydrants:

Mr. Thaker noted that we need to talk to the Chief regarding an issue. Mr. Rudy stated that the Chief needs to be informed that any paperwork regarding any monies expended for standbys needs to be given to Mr. Thaker.

##### Facilities:

Paint cabinet upgrade on hold. Researching prices to upgrade the traffic lights. The vendor for the gear cage will be given the go-ahead to start the installation. Mr. Williams will contact Verizon regarding account information, then he will set up a date and make sure the work crew is on hand. Discussed an issue regarding the fuel tank. The camera company is waiting for parts to complete the project. The Water company changed the meters in both houses. Playground company will be here this week to check the playground regarding some hazards.

##### Communications Equipment:

New radio to be ordered to replace the one that was damaged in the accident; insurance claim completed. Two laptops were ordered. Discussed having one available for the Commissioners. Waiting for radios for the new vehicle.

Fire Prevention:

The Fire Official's report was submitted; no requests at this time. Kevin Wertz has officially retired as of May 1, 2023. Stu Schmalenberger is the Provisional Fire Official.

Legal & Insurance:

Auditors are working on the audits. Mr. Rudy noted that we should have an answer regarding the LSRP this month. He will talk to Mr. Kenney regarding the Retirement Package and the Pension situation; also if there is a town painter who can be used to paint the exterior of the firehouse. Will talk to the attorney about outside bids regarding the pickup truck and the furnace. The attorney is working on the idea of Civil Service positions for the Bureau. Need to affirm that items requested need to be posted within 48 hours prior to the next meeting.

Deferred Business:

Need to talk to Verizon regarding the phone lines.

New Business:

It was decided to have an Agenda meeting a week before the regular meeting, as long as it is posted. Mr. Rudy needs to talk to John Mitch regarding pending matters. Regarding Bureau and Fire Company records, it needs to be determined what records can and cannot be discarded.

Chief's Report:

The Chief's Report will be submitted next week. Mr. Rudy suggested that someone take over the handling of gear measurements since Mr. Kenney is going through some personal issues right now.

Public Discussion:

The Health & Safety Meeting and the Joint Board Meeting will be held this month. Mr. Williams noted that he called ADP regarding their policies. He will try to set up a meeting with them. He added that we need to determine an "access person." It was noted that the Auditor Report will be ongoing through August. Mr. Williams noted that we need to make a list of everything that we need to have access to and to make sure one of us is named on every vendor account. We also need to have a list of all our passwords, I.D. numbers, phone numbers and personnel policies. Discussed the pros and cons of having an in-house "charging station."

The meeting was adjourned at 8:18 p.m. with a motion by K. Williams and seconded by D. Thaker with everyone in favor (M. Rudy, K. Williams and D. Thaker).

Respectfully submitted,

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Secretary  
Board of Fire Commissioners, District #9

Transcribed by:

(Ms.) Joyce E. Lynch